

Policies on Submission and Reporting for NCI NRSA T32 Awards

Cancer Biology Training Consortium Annual Meeting and Retreat

National Cancer Institute Center for Cancer Training

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Overview

- New NIH policy on resubmissions and its effect on T32 applications
- Requirements for T32 submissions
- New annual reporting method for continuing progress reports
RPPR electronic progress report
- Points of emphasis for applications/annual reporting
Responsible Conduct of Research Instruction
Appointing/Terminating Trainees in xTrain
NIH Public Access Policy
- Update for new submissions...good news!!

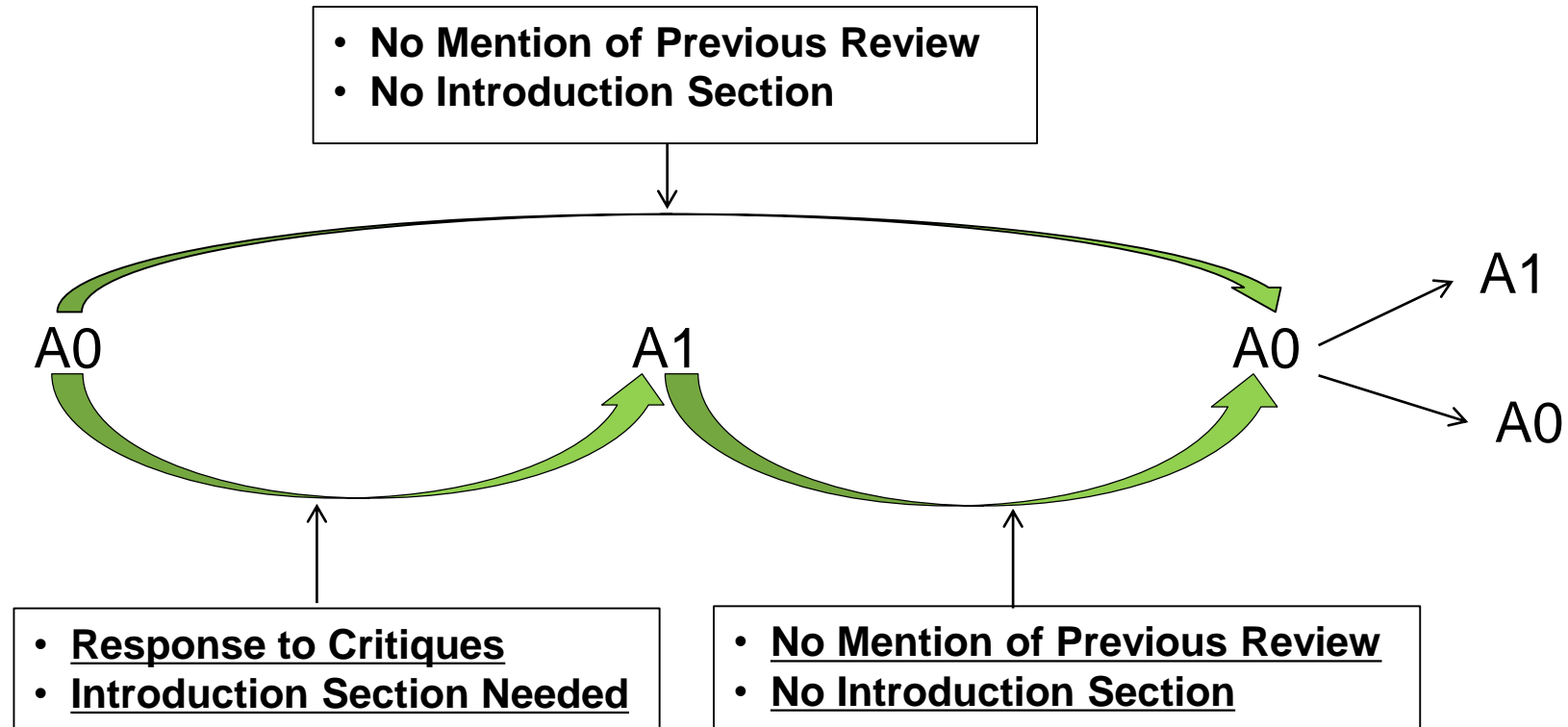
New NIH Policy for Resubmission (April, 2014)

<http://grants.nih.gov/grants/guide/notice-files/NOT-OD-14-074.html>

- Following an unsuccessful resubmission (A1) application, applicants may submit the same idea as a NEW (A0) application for the next appropriate due date.
- For NEW applications reviewers will no longer have access to prior reviews and information (new grant number).
- Applicants will not be able to given an opportunity to reply to reviewers' previous comments (No Introduction for NEW A0).
- All NEW T32 application MUST abide by NIH/NCI rules for budget, trainee ratios, etc.

New NIH Policy for Resubmission (April, 2014)

Return to Unlimited Submissions



http://grants.nih.gov/grants/policy/resubmission_q&a.htm

National Cancer Institute

NIH Requirements for T32 Submissions

- Budget MUST be under \$500k/yr
 - Competing renewals must remain under \$500k/yr
 - Current budget over \$500k? Request to maintain budget level must be submitted to NCI at least 6 weeks prior to submission
- Changes in PD/PI or mentors requires NCI approval
- Postdoc tuition MUST be course specific and described in the application/progress report
- PLEASE request the full amount for tuition and fees. We will do the math.
- Remember to have Internal/External Advisory Boards

NCI-specific Requirements for T32 Submissions

<http://www.cancer.gov/researchandfunding/cancertraining/funding/T32>

- Training program must be cancer-focused, unique and innovative
- Program Director/Principal Investigator must hold (PI or MPI) peer-reviewed independent cancer-focused R01 or R01-like research funding at time of submission AND funding
- Faculty members (mentors) are expected to have R01 or R01-like cancer-related support (New and Early Stage Investigators with no such funding may serve as co-mentors)
- No more than 25% of Trainee can be predocs (no short term trainees!!)

Annual Reporting (RPPR)

- ALL annual progress reports now electronic (Research Performance Progress Report)
- Standardizes annual progress reports
- Easier to understand (just answer the questions)
- Unfilled stipends, Tuition& Fees, TRE and stipend differences are considered unobligated balances and CAN NOT be re-budgeted without prior approval
- Unobligated balances are returned to NCI
Offset in next year's funds

Responsible Conduct of Research (New Submissions)

<http://grants1.nih.gov/grants/guide/notice-files/NOT-OD-10-019.html>

- 1. Format:** Face-to-face instruction is required.
- 2. Subject Matter:** The Notice provides a list of acceptable topics that the course should cover.
- 3. Faculty Participation:** A list of faculty sponsors/mentors/instructors and discussion leaders must be provided.
- 4. Duration of Instruction::** Eight contact hours of instruction is mandatory.
- 5. Frequency of Instruction::** RCR training at least once during each career stage, and at least once every four years.

Responsible Conduct of Research (Progress Report)

- Describe the nature of the instruction in RCR and the extent of trainee and faculty participation (PHS 2590)
- Describe enhancements and/or modifications to the five instructional components from the plan described in the awarded application
- Specify training faculty members who contributed to formal instruction in RCR training during the last budget period

Appointment of Trainees in xTrain

- NCI T32 does not have pre-award authority. Trainee appointments can not be made prior to the budget start date.
- Appointments can be made at any time during the present grant year.
- Appointment should be 12 months in duration and terminate/amend the appointment if trainee needs to leave early.
- Institution must submit a completed Statement of Appointment (PHS 2271) for each appointed or reappointed trainee using xTrain.
- Completed Payback Agreement Form (PHS 6031) must be submitted for each postdoctoral trainee during first 12 months of support.

Termination of Trainees in xTrain

- Within 30 days of the end of the total support period for each participant, the institution must submit a Termination Notice via xTrain.
- Submit the appointment & terminations via xTrain system as soon as possible. eRA Helpdesk (<http://era.nih.gov/help/>)
- Please note NRSA requirements described in the NIH Grants Policy Statement **11.3.13 Reporting Requirements**

Program Specialists: Tanika Bishop and Karen Tolson.

NIH Public Access Policy

PublicAccess@nih.gov

- NIH awardees are responsible for ensuring that evidence of compliance is included in all NIH applications, proposals and reports
- The AOR or PD/PI with delegated eSNAP Submit Authority must provide verification that all publications are in compliance with the NIH Public Access Policy to the NCI Grants Management Specialist and/or the Program Director.
- The Public Access compliance verification may be submitted using the new Progress Report Additional Material (PRAM) link on the eRA Commons Status page. Verification may also be submitted via email.

NIH Public Access Policy

- PD/PI should use MyNCBI to enter publications and/or update compliance status.
- For papers published more than three months ago, provide the full citation and PMID.
- For papers in press or published less than three months ago (PMCID not yet available), report the full citation and the NIHMSID or report “PMC Journal- In Process”. **Please note the submission process must be completed within three months of publication to be compliant.**
- If the publication does not fall under the policy, provide a brief explanation and confirm that the “N/A” status is correct.
- If unable to provide verification, provide a justification for why the specific publication(s) cannot be brought into compliance.

NIH Public Access Policy

- Link to T32 retroactively <http://www.ncbi.nlm.nih.gov/pmc/about/public-access-info/>
- PubMed search using your T32 grant number (CAxxxxxx)
- T32 mentors need to acknowledge ALL T32 trainee's publications to T32, not just their own R01 publications
 - Collaborations
 - Publications resulting from work not associated with the T32

Update...Good News!!

- xTract (Oct 2015): Electronic submissions of data tables for new T32 applications
- Easier to fill out
- Much data will autofill using eRA Commons accounts
- Some data and tables will no longer be required

NCI T32 Contacts

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http://grants.nih.gov/grants/guide/contacts/parent_T32.html