

BYLAWS

OF

CANCER BIOLOGY TRAINING CONSORTIUM

TABLE OF CONTENTS TO BYLAWS
OF
CANCER BIOLOGY TRAINING CONSORTIUM

ARTICLE I -- NAME, OFFICES AND PURPOSES 1

 Section 1. Name 1

 Section 2. Principal Office 1

 Section 3. Other Offices 1

 Section 4. Purposes 1

ARTICLE II -- MEMBERS 1

 Section 1. Qualification and Number 1

 Section 2. Rights and Privileges of Membership 1

 Section 3. Resignation 2

 Section 4. Meetings 2

 Section 5. Place of Meeting 2

 Section 6. Notice of Meetings 2

ARTICLE III -- BOARD OF DIRECTORS 2

 Section 1. General Powers 2

 Section 2. Number, Term and Qualification 2

 Section 3. Election of Directors 3

 Section 4. Removal 3

 Section 5. Resignation 3

 Section 6. Vacancies 3

ARTICLE IV -- MEETINGS OF DIRECTORS 3

 Section 1. Annual Meeting 3

 Section 2. Special Meeting 3

 Section 3. Place of Meetings 3

 Section 4. Notice of Meetings 4

 Section 5. Quorum 4

 Section 6. Manner of Acting 4

 Section 7. Action Without Meeting 4

 Section 8. Meeting by Conference Telephone 4

ARTICLE V -- COMMITTEES 4

 Section 1. Executive Committee 4

 Section 2. Standing or Other Committees 4

 Section 3. Committee Authority 4

ARTICLE VI -- OFFICERS 5

 Section 1. Titles 5

 Section 2. Election and Term 5

 Section 3. Removal 5

 Section 4. Resignation 5

 Section 5. Vacancies 5

Section 6.	President.....	5
Section 7.	President-Elect / Secretary	6
Section 8.	Treasurer.....	6
Section 9.	Assistant Treasurers	6
Section 10.	Secretary.....	6
Section 11.	Assistant Secretaries.....	6
ARTICLE VII -- INDEMNIFICATION OF DIRECTORS AND OFFICERS		6
Section 1.	General Policy	6
Section 2.	Use of Corporate Funds.....	7
ARTICLE VIII -- GENERAL PROVISIONS		7
Section 1.	Seal.....	7
Section 2.	Waiver of Notice	7
Section 3.	Checks	7
Section 4.	Bond	7
Section 5.	Loans	7
Section 6.	Fiscal Year.....	7
Section 7.	Conflict of Interest	7
Section 8.	Amendments.....	8

BYLAWS
OF
CANCER BIOLOGY TRAINING CONSORTIUM

ARTICLE I -- NAME, OFFICES AND PURPOSES

Section 1. Name. The name of the corporation shall be Cancer Biology Training Consortium, hereinafter referred to as the “corporation.”

Section 2. Principal Office. The principal office of the corporation shall be that of the current Resident Agent, located at c/o Adrienne Cox, 32-003 Lineberger Comprehensive Cancer Center, CB #7295, Chapel Hill, NC 27599, which shall also be the registered office of the corporation.

Section 3. Other Offices. The corporation may have offices at such other places, either within or without the State of North Carolina, as the Board of Directors may from time to time determine.

Section 4. Purposes. The purposes of the corporation are as stated in the Articles of Incorporation:

- (A) To operate exclusively for charitable, educational, religious and scientific purposes within the meaning of Sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1986 or the corresponding provisions of any future United States Internal Revenue laws, (the “Code”); and
- (B) To engage in any lawful activity for which corporations may be organized under Chapter 55A of the General Statutes of North Carolina so long as the corporation does not engage in any activity or activities not in furtherance of one or more tax exempt purposes as contemplated in section 501(c)(3) of the Code.

ARTICLE II -- MEMBERS

Section 1. Qualification and Number. The Members of the corporation shall consist of such individuals and organizations (including businesses and non-profit organizations) as may from time to time apply for membership and pay dues. The number of Members shall be unlimited. Members shall support and encourage education in the field of Cancer Biology. The Board of Directors shall establish categories of membership and set dues which may vary according to category of membership. Both the categories of membership and the dues may be changed by the Board from time to time. Membership shall not be assignable or transferable.

Section 2. Rights and Privileges of Membership. A Member shall have the right to receive information from the corporation, to provide information to the corporation and to be invited to an annual meeting. Members shall not have the right to vote and shall not have

the rights of members as provided in the North Carolina Nonprofit Corporation Act, except as stated in these Bylaws.

Section 3. Resignation. A Member may resign from membership in the corporation at any time by giving notice of the resignation in writing addressed to the President or the President-Elect / Secretary, or by presenting a written resignation in person at a meeting of Members.

Section 4. Meetings. The annual meeting of Members shall be held on a date as determined by the Board of Directors for the purpose of providing an annual report to the Members and for electing Board members and officers.. A special meeting of the Members may be called at any time by the President or the Board of Directors.

Section 5. Place of Meeting. All meetings of Members shall be held at such place as shall be designated in the notice of the meeting.

Section 6. Notice of Meetings. Written notice, stating the time and place of the meeting, and in the case of a special meeting, briefly describing the purpose or purposes of the meeting, shall be mailed or sent by electronic mail or facsimile not less than ten days (or, if notice is mailed by other than first class, registered or certified mail, no fewer than 30 days) and not more than sixty days before the date of the meeting to each Member addressed to the Member's address as it appears on the records of the corporation. It shall be the primary responsibility of the Secretary to give such notice, but it may be given by or at the direction of the Board of Directors.

ARTICLE III -- BOARD OF DIRECTORS

Section 1. General Powers. The affairs of the corporation shall be managed by the Board of Directors in accordance with the provisions of applicable law, the Articles of Incorporation and these bylaws.

Section 2. Number, Term and Qualification. The number of Directors of the corporation shall be an odd number not less than three, nor more than eleven. The Directors at any annual meeting may by resolution fix the number of Directors to be elected at the meeting; but in the absence of such resolution, the number of Directors elected at the meeting plus the number of Directors continuing in office shall constitute the number of Directors of the corporation until the next annual meeting unless the number is changed by action of the Directors.

The Directors shall be divided into three classes, as nearly equal in number as may be, to serve in the first instance for terms of one, two and three years, respectively, and until their successors shall be elected and shall qualify, and thereafter the successors in each class of Directors shall be elected to serve for terms of three years and until their successors shall be elected and shall qualify. In the event of any increase or decrease in the number of Directors, the additional or eliminated directorships shall be so classified or chosen that all classes of Directors shall remain or become equal in number, as nearly as may be.

The term of a member elected at the annual meeting shall begin on January 1 of the year following their election and shall end on December 31 at the conclusion of their appointed years of service.

An additional director, representing the annual retreat host institution for the following year, will be nominated and elected to serve for a term of three years.

In addition, the Officers of the Corporation (President, President-elect/Secretary, and Treasurer) shall be full voting members of the Board for their respective terms.

In the event of the death, resignation, retirement, removal or disqualification of a Director during the elected term of office, the Director's successor shall be elected to serve only until the expiration of the term of the predecessor.

Directors must hold academic faculty appointments. Directors need not be residents of the State of North Carolina.

Section 3. Election of Directors. Directors shall be elected at an annual or special meeting of the Members by a vote of the Members present and in good standing. The election of Directors shall be a part of the order of business of each annual meeting of the Members. Each Member institution will have cast one ballot in the election of Directors. The nominees who receive the highest number of votes, in numbers sufficient to fill the available and declared vacancies, shall be declared as elected.

Section 4. Removal. Directors may be removed from office at any time with or without cause by the Directors by the vote that would be required to elect the Director to the Board of Directors. If a Director is removed, a new Director may be elected to fill the vacancy at the same meeting.

Section 5. Resignation. A Director may resign at any time by communicating such resignation to the Board of Directors, its presiding officer or to the corporation. The resignation is effective when communicated unless the notice specifies a later effective date or subsequent event upon which it will become effective.

Section 6. Vacancies. A vacancy occurring in the Board of Directors may be filled by a majority of the remaining Directors (but not less than two) at any regular meeting or special meeting of the Board.

ARTICLE IV -- MEETINGS OF DIRECTORS

Section 1. Annual Meeting. The Board of Directors shall meet annually, typically in the months of September, October, or November of each year, for the purpose of transacting such business as may be properly brought before the meeting. If the annual meeting is not held as designated by these bylaws, a substitute annual meeting may be called by or at the request of the Board of Directors, and such meeting shall be designated and treated for all purposes as the annual meeting.

Section 2. Special Meeting. Special meetings of the Board of Directors may be called by or at the request of the President or any two Directors.

Section 3. Place of Meetings. Meetings of the Board of Directors may be held at the principal office of the corporation or at such other place, either within or without the State of North Carolina, as shall either (i) be designated in the notice of the meeting or (ii) be agreed upon at or before the meeting by a majority of the Directors then in office.

Section 4. Notice of Meetings. The Secretary or other person or persons calling a meeting for which notice is required shall give notice by electronic mail at least five days before the meeting. Unless otherwise indicated in the notice, any and all business may be transacted at a meeting of the Board of Directors. Attendance by a Director at a meeting shall constitute a waiver of notice, except where a Director attends for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called.

Section 5. Quorum. A majority of the Directors in office immediately before a meeting begins shall constitute a quorum for the transaction of business at a meeting of the Board of Directors.

Section 6. Manner of Acting. Except as otherwise provided by law or in the bylaws, the act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

Section 7. Action Without Meeting. Action taken by a majority of the Directors or members of a committee without a meeting is nevertheless Board or committee action if written consent to the action in question is signed by all of the Directors or members of the committee, as the case may be, and filed with the minutes of the proceedings of the Board or committee, whether done before or after the action is taken.

Section 8. Meeting by Conference Telephone. Any one or more Directors or members of a committee may participate in a meeting of the Board or committee by means of a conference telephone or similar communications device which allows all Directors participating in the meeting to simultaneously hear each other during the meeting, and such participation in a meeting shall be deemed presence in person at such meeting.

ARTICLE V -- COMMITTEES

Section 1. Executive Committee. The Board of Directors, by resolution adopted by a majority of the number of Directors then in office, may designate two or more Directors to constitute an Executive Committee, which shall have and may exercise the authority of the Board in the management of the business and affairs of corporation during intervals between meetings. Vacancies in the membership of the Executive Committee shall be filled by a majority of the whole Board of Directors at a regular meeting or at a special meeting called for that purpose. The Executive Committee shall keep minutes of its proceedings and shall report to the Board of Directors on action taken. Minutes of meetings of the Executive Committee shall be prepared and kept with the records of the corporation.

Section 2. Standing or Other Committees. Standing or other committees having

two or more members may be designated by a resolution adopted by a majority of the number of Directors then in office. Vacancies in the membership of such committees shall be filled by appointment made in the same manner as provided in the case of the original appointment.

Section 3. Committee Authority. No committees of the Board (including the Executive Committee) shall be authorized to take the following actions:

- (A) Authorize distributions to or for the benefit of the Directors or officers;
- (B) Approve dissolution, merger or the sale, pledge, or transfer of all or substantially all of the corporation's assets;
- (C) Elect, appoint or remove Directors, or fill vacancies on the Board of Directors or on any of its committees, or
- (D) Adopt, amend, or repeal the Articles of Incorporation or bylaws.

ARTICLE VI -- OFFICERS

Section 1. Titles. The officers of the corporation shall be a President, a President-Elect and Secretary, and a Treasurer. These officers of the corporation shall be *ex officio* members of the Board (with privilege of vote); officers need not be elected from among current Board members. Elected officers must hold academic faculty appointments. The Board of Directors may also appoint an Executive Vice President, one or more additional Vice Presidents, one or more Assistant Secretaries and one or more Assistant Treasurers, and such other officers as it shall deem necessary. These subsidiary officers shall not be Directors *ex officio* but may be Directors if elected to that role. Appointed officers need not hold academic faculty appointments. Except as otherwise provided in these bylaws, the additional officers shall have the authority and perform the duties as from time to time may be prescribed by the Board of Directors. Any two or more offices may be held by the same individual, but no officer may act in more than one capacity where action of two or more officers is required.

Section 2. Election and Term. The officers of the corporation shall be elected by the Members at the annual Member meeting. Officers will assume their offices on January 1 following their election and shall end their term on December 31 of year concluding their appointment.

Section 3. Removal. Any officer or agent elected or appointed by the Board of Directors may be removed at any time by the Board with or without cause.

Section 4. Resignation. An officer or agent may resign at any time by communicating such resignation to the corporation. A resignation is effective when it is communicated unless it specifies in writing a later effective date.

Section 5. Vacancies. Vacancies among the officers may be filled by the Board of Directors on an interim basis until an election by the Members can be held.

Section 7. President. The President shall be the chief executive officer of the corporation and, subject to the control of the Board of Directors, shall supervise and control the management of the corporation in accordance with these bylaws. Acting as the Chair of the Board, the President shall preside at meetings of the Board of Directors. The President shall sign, with any other proper officer, instruments which may be lawfully executed on behalf of the corporation, except where required or permitted by law to be otherwise signed and executed, and except where the signing and execution shall be delegated by the Board of Directors to some other officer or agent. In general, the President shall perform all duties incident to the office of President and such other duties as may be assigned by the Board of Directors from time to time. The term of office for the President shall be one year.

Section 8. President-Elect and Secretary. The President-Elect and Secretary shall exercise the powers of the President during that officer's absence or inability to act. The President-Elect and Secretary shall keep or ensure the keeping of accurate records of the acts and proceedings of all meetings of the Board of Directors and of the Members and shall give all notices required by law and these bylaws. The President-Elect and Secretary shall have general charge of the corporate books and records and of the corporate seal and shall affix the corporate seal to any lawfully executed instrument requiring it. The President-Elect and Secretary shall sign such instruments as may require the signature of the Secretary and in general shall perform all the duties incident to the office of Secretary and such other duties as may be assigned from time to time by the President or by the Board of Directors. The President-Elect and Secretary shall have such other powers and perform such other duties as may be assigned by the Board of Directors. The term of office of President-Elect and Secretary shall be one year, after which the incumbent succeeds to the office of President.

Section 9. Treasurer. The Treasurer shall have custody of all funds and securities belonging to the corporation and shall receive, deposit or disburse the same under the direction of the Board of Directors; provided, that the Board may appoint a custodian or depository for any such funds or securities, and the Board may designate those persons upon whose signature or authority such funds may be disbursed or transferred. The Treasurer shall in general perform the duties incident to the office and such other duties as may be assigned from time to time by the President or the Board of Directors. The Treasurer shall exercise the powers of the President if the current President and President-Elect/Secretary are absent or unable to fulfill the responsibilities of President. The term of office of the Treasurer shall be five years.

Section 10. Assistant Treasurers. Each Assistant Treasurer shall have such powers and perform such duties as may be assigned by the Board of Directors, and the Assistant Treasurers shall exercise the powers of the Treasurer during that officer's absence or inability to act.

Section 11. Assistant Secretaries. Each Assistant Secretary shall have such powers and perform such duties as may be assigned by the Board of Directors, and the Assistant Secretaries shall exercise the powers of the Secretary during that officer's absence or inability to act.

Section 12. Past President: The immediate Past President shall serve as an adviser and consultant for the President and also the President-Elect and Secretary. The Past

President is not an ex officio member of the Board. All Past Presidents who remain active in CABTRAC activities will be invited to participate on an Advisory Council which may (at the Board's discretion) meet with the Board to provide historical perspective and a broader view of matters under discussion.

ARTICLE VII -- INDEMNIFICATION OF DIRECTORS AND OFFICERS

Section 1. General Policy. It shall be the policy of the corporation to indemnify to the maximum extent permitted by Chapter 55A of the General Statutes of North Carolina any one or more of the Directors, officers, employees, or agents and former Directors, officers, employees, or agents of the corporation, and persons who serve or have served at the request of the corporation as directors, officers, partners, trustees, employees or agents of another foreign or domestic corporation, partnership, joint venture, trust or other enterprise, against judgments, penalties, settlements and other liabilities incurred by them in connection with any pending, threatened or completed action, suit or proceeding, whether civil, criminal, investigative or administrative (a "proceeding") and against reasonable costs and expenses (including attorneys' fees) in connection with any proceeding, where such liabilities and litigation expenses were incurred incident to the good faith performance of their duties.

Section 2. Use of Corporate Funds. The corporation may advance expenses in connection with any proceeding to any such person fulfilling the work or purposes of the corporation in accordance with applicable law. The use of funds of the corporation for indemnification or for purchase and maintenance of insurance for the benefit of the persons designated in Section I of this Article shall be deemed a proper expense of the corporation.

ARTICLE VIII -- GENERAL PROVISIONS

Section 1. Waiver of Notice. A Director or other person entitled to receive a notice required to be given under the provisions of these bylaws, the Articles of Incorporation or by applicable law, may waive such notice by signing a written waiver, whether before or after the date and time stated in the notice. The waiver shall be filed with the minutes or corporate records. A Director's attendance at or participation in a meeting waives any required notice to that Director of the meeting unless the Director at the beginning of the meeting (or promptly upon arrival) objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting.

Section 2. Checks. All checks, drafts or orders for the payment of money shall be signed by the officer or officers or other individuals that the Board of Directors may from time to time designate.

Section 3. Bond. The Board of Directors may by resolution require any or all officers, agents or employees of the corporation to give bond to the corporation, with sufficient sureties, conditioned upon the faithful performance of the duties of their offices or positions, and to comply with such other conditions as may from time to time be required by the Board.

Section 4. Loans. No loans shall be contracted on behalf of the corporation and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 5. Fiscal Year. The fiscal year of the corporation shall be the twelve month period ending December 31 of each year.

Section 6. Conflict of Interest. A Director shall inform the Board of Directors of any direct or indirect conflict of interest which the Director has with regard to any transaction contemplated by the Board of Directors (a "Conflict of Interest"). A Conflict of Interest shall exist in Board actions including, but not be limited to, actions concerning a transaction:

- (i) in which the Director has a material financial interest, or
- (ii) in which the Director is presently serving as a director, trustee, officer or general partner of another party.

Pursuant to the provisions of Section 55A-8-31 of the General Statutes of North Carolina, the director with a Conflict of Interest may participate in the discussion, but may not vote on the transaction. The transaction is authorized, approved, or ratified by the vote of a majority of the directors in office who have no Conflict of Interest (which must be more than one Director) and when a majority of Directors who have no Conflict of Interest so vote, a quorum is deemed to be present at the meeting for purposes of that vote.

Section 7. Amendments. These bylaws may be amended or repealed and new bylaws may be adopted by the affirmative vote of a majority of the entire Board of Directors at any meeting of the Board; provided, that notice of the meeting shall have been given which states that the purpose or one of the purposes of the meeting is to consider a proposed amendment to the bylaws and includes a copy or summary of the proposed amendment or states the general nature of the amendment. Such notice may be waived as provided in these bylaws.

THIS IS TO CERTIFY that the above bylaws of Cancer Biology Training Consortium were duly adopted by the Board of Directors effective as of _____, 2007.

This the _____ day of _____, 2007.

Secretary

[Corporate Seal]

AMENDMENTS

AMENDMENT 1:

ARTICLE I -- NAME, OFFICES AND PURPOSES – Section 2

Effective July 1, 2012, the Principal Registered Corporate Office will be located at c/o Sheridan Wilder, 834 Madison Avenue, Winston-Salem, NC 27103.

AMENDMENT 2:

ARTICLE VI – OFFICERS - Section 2

By unanimous approval of the Board on November 9, 2012, in La Jolla, California, the Treasurer position is hereby transferred to a five year term.

AMENDMENT 3:

ARTICLE VI – OFFICERS - Section 2

By unanimous approval of the Board on November 9, 2012, in La Jolla, California, the Vice President and Secretary position is hereby known as President-Elect and Secretary, with automatic transference to President the following year after service.

AMENDMENT 4:

ARTICLE III – BOARD OF DIRECTORS – Section 2

By unanimous approval of the Board on October 24, 2014, in Estes Park, Colorado, an additional director, representing the annual retreat host institution for the following year, will be nominated and elected to serve for a term of three years on the board of directors.

AMENDMENT 5:

ARTICLE I was amended to associate the Principal Office with the location of the Resident Agent in the State of North Carolina. ARTICLE III was amended to denote a number of Directors not less than three nor more than eleven, and to indicate that Directors were to be elected by vote of the Members. ARTICLE VI was amended to clarify that the Officers serve as voting members of the Board; the terms of office for the Officers; and that the President serves as Chair of the Board. Article VIII was amended to change the fiscal year to coincide with the calendar year. These amendments, all prior amendments, and incidental editorial changes were incorporated directly into the language of the Bylaws. By unanimous approval of the Board on August 13, 2020.

AMENDMENT 6:

ARTICLE III Section 2 amended to define start and end of terms and to set requirement that directors must hold academic faculty positions. ARTICLE VI Section 1 amended to clarify status of officers as ex officio board member and to set requirement that elected officers must hold academic faculty positions; Section 2 amended to define start and end of terms; Section 12 added to define the role of Past President. ARTICLE VIII Section 1 (Seal) deleted and subsequent Sections renumbered. By approval of the Board on August 28, 2023.