



RUTGERS HEALTH

Rutgers Cancer Institute



Associate Director for Education and Training

Rutgers Cancer Institute is seeking a faculty member at the Associate Professor to Professor level to serve as the Associate Director for Education and Training to drive forward our mission of excellence in cancer research education. In this role, the Associate Director will lead the development, coordination, and evaluation of comprehensive research education and training activities within Rutgers Cancer Institute and across collaborative institutional efforts, ensuring our unique focus and mission of Rutgers Cancer Institute are reflected into every educational endeavor. The Associate Director is a member of the Research Leadership Council and Council of Associate Directors and attends (and presents progress to) the Internal Advisory Board and External Advisory Board as a cancer center leadership representative.

Additional responsibilities include:

- Oversee research career enhancement activities and develop new educational initiatives.
- Provide a portfolio of high-quality lectures and research training programs and oversee multiple seminar series including the Annual Retreat for Cancer Research in New Jersey and the Joint Research Symposium with Princeton University.
- Lead efforts to develop new Rutgers Cancer Institute and broader collaborative research training grant applications.
- Partner with undergraduate and graduate programs to integrate Rutgers Cancer Institute areas into the wider curriculum, including the development of new graduate programs.
- Develop and implement targeted courses to contribute to training basic, population, and clinical investigators.
- Partner with wider Rutgers assets to develop targeted conferences, courses, “boot camps”, etc.
- Lead the Rutgers Youth Enjoy Science (RUYES) and Oncology Physician Initiative to Maximize Diversity (OPTIM) Programs.
- Formally approve and sign letters for the appointment and placement of undergraduate, graduate and postgraduate research trainees at Rutgers Cancer Institute.
- Provide leadership, develop educational policies and conduct strategic planning in alignment with Rutgers Biomedical and Health Sciences (RBHS) and Rutgers: ensure educational policies are consistent with those of Rutgers; Develop policies that promote involvement of students and trainees in research.
- Represent Rutgers Cancer Institute at selected RBHS meetings.
- Interface and contribute to Rutgers wide offices and committees focused on education and training, including Rutgers University’s Office of Postdoctoral Affairs and various Graduate Schools.
- Review and signoff for contracts with extramural educational programs and institutions.
- CCSG responsibilities include the oversight of activities relevant to the CCSG grant application process with CRTEC programs. Identify unmet needs and develop plans to address them.

Qualified candidates must have a doctoral degree, outstanding academic credentials preferably with an oncology focus, and a history of research training grants (T32, R25, etc.). CCSG experience is preferred.

Find out more about this role here!

<https://jobs.rutgers.edu/postings/230717>