

# Tutorial: Paying your CABTRAC Membership Invoice

## 1

You will receive an email from  
**Cancer Biology Training Consortium**  
([Byron@cabtrac.org](mailto:Byron@cabtrac.org))

with the subject line:

**2025 CABTRAC Membership Renewal**

\*Check your spam/junk folder if not in your inbox\*

## 2

Use the invoice attached to the email to process the annual membership dues payment through your accounting system to be paid by check or ACH direct deposit.

Note: CABTRAC does not accept Purchase Orders (POs) and does not submit invoices through portals.

Checks should be mailed to:

**CABTRAC**

**P.O. Box 297**

**Hanover, NM 88041-0297**

## OR

## 3

If a credit card is the preferred method for payment, please go to <https://cabtrac.org/renewal/>, scroll to the bottom of the page, provide the requested information and agree to be transferred to CABTRAC's authorized PayPal payment portal. Use the **"Pay with Debit or Credit Card"** and/or **Guest Checkout** option. Visa, MasterCard, American Express and Discover are accepted.

**A PayPal account is not required to pay through PayPal.**

Though PayPal may encourage you to create an account, or offer to use your personal account if it recognizes you, neither is required.

PayPal is our only credit card processor. Calling CABTRAC with your credit card number is *less* safe than providing it to PayPal directly, therefore we do not accept credit card numbers directly.



**is CABTRAC's choice  
for secure credit card processing**

**THANK YOU!** for your continued support

Contact [Byron@cabtrac.org](mailto:Byron@cabtrac.org) for more information