



CABTRAC 2025 INFORMATION SHEET

- Hotel Check-in** Sunday, October 26 3pm – CABTRAC Welcome Desk opens 3 pm
Hotel Check-out Tuesday, October 28 12 pm – CABTRAC Programming ends by 1:30 pm
- Location:** [Omni Richmond hotel](#)
100 S. 12th St, Richmond, VA 23219 *located inside The James Center*
Phone: (804) 344-7000
- Logistics:** Richmond International Airport (RIC) distance from hotel: 10 miles / 16-minute drive
AMTRAK Richmond Main Street Station (RVM), 1500 E. Main St: .4 miles / 9-min walk
- Ground Transport:** Airport transportation is not included in registration packages. No airport shuttles available; Uber, Lyft and taxi suggested. CABTRAC will be providing a ground transportation matching service to help those on the same flight decide to share ground transportation to and from the airport.
- Parking:** Parking is not included in registration packages. The hotel offers overnight valet at \$40 per day. Overnight self-parking is available in The James Center (<https://www.cityparkingonline.com/james-center-parking/>) at \$6 per hour with maximum of \$35 per day (no in/out privileges.) EV charging stations are also available.
- Accommodations:** Hotel reservations are managed by CABTRAC. Please contact sheridan@cabtrac.org if you have questions or changes for your hotel room reservation.
- Trainees sharing rooms will be assigned roommates at CABTRAC’s discretion.
- Guests staying at the hotel will enjoy many complimentary amenities including wireless internet access in guest and meeting rooms, 24-hour Fitness Center and heated indoor pool open daily 7am to 10pm.
- Not an Omni Select Member? Learn more about guest benefits at <https://www.omnihotels.com/loyalty/member-benefits>
- Attire:** All sessions are business comfortable dress. All sessions are indoors this year - there are no outdoor events scheduled.
- Meals:** All meals are included beginning with dinner on Sunday night through lunch on Tuesday - six meals total. Special dietary requests are honored.
- Free Time** Due to this year’s limited free time window, we have organized duck pin bowling, virtual golf and karaoke – or just hang out - at The Park RVA (<https://www.thepark.com/>) this year. Take the CABTRAC shuttle or meet us there: 1407 Cummings Drive, Richmond.
- Cancellation Policy:** Cancellation requests must be received in writing by October 3 for a full refund. After this date, refunds will be calculated based on incurred expenses.

Meeting contact: Sheridan Ellis • cell 520-468-1117 • email Sheridan@cabtrac.org